

City of Benton

Floodplain Development Permit Application

Updated 05-30-2021

This is an application packet for a Floodplain Development Permit. Certain sections are to be completed by the Applicant, and certain sections are to be completed by the local Floodplain Administrator (FPA).

The National Flood Insurance Program (NFIP) provides flood insurance to individuals at much lower premiums than could otherwise be purchased through private insurers, and makes certain federal monies available to local communities. In order for citizens to be eligible for the national flood insurance rates, or for communities to receive certain kinds of federal monies, the community must agree to meet minimum floodplain standards. This application packet is a tool to ensure that the minimum standards are met.

In a participating NFIP community, flood insurance policies can be purchased from any local insurance agent at the national rate. Even though the policy may be issued as if it were coming from the insurance company you deal with, it is actually a Federal NFIP policy printed on the insurance agency's letterhead. The rates are determined by the flood risk zone in which you live and by the elevation of the lowest floor of your home, not by the insurance company, and should be the same regardless of which agent or agency sells you the insurance.

You may buy flood insurance for your own peace of mind, you may be required to buy it before a lending institution will make or refinance a loan, or you may not be buying flood insurance at all. Whatever the case, if the property which you propose to develop is located within a "Special Flood Hazard Area" on a flood map issued by the Federal Emergency Management Agency (FEMA), you **MUST** obtain a Floodplain Development Permit prior to beginning the project. This is a requirement of the local Flood Damage Prevention Ordinance of your community, and there are penalties for failing to do so.

Floodplain Development Permits are **ONLY** required for developments in areas designated as "Special Flood Hazard Areas" of FEMA-issued flood maps. Flood maps can be reviewed at the office of your local FPA, or online at the FEMA website (www.FEMA.gov).

If you are proposing a development of any kind (constructing a new building, adding on to an existing building, clearing land, placing fill, grading land, mining, dredging, drilling, etc...) in a floodplain, you **MUST** submit Section I of this application for a Floodplain Development Permit to your local FPA. Depending upon the type of development you are proposing, additional forms **may** be required. For example, all new buildings in a Special Flood Hazard Area require an Elevation Certificate to document that the lowest floor of the building is elevated to a certain height relative to the anticipated flood crest of the "base flood" event. The Elevation Certificate and other forms are provided in Section III of this application packet, **but should only be completed if they are required by the FPA for the proposed development.**

Typically, the Applicant completes Section I of this packet and submits the information to the local FPA. The FPA reviews the submission and determines whether or not additional information is needed. If it is, the FPA will request the additional information from the Applicant. Once all required materials have been submitted, the FPA will make a permitting decision and either issue or deny the requested Floodplain Development Permit. (Denied permits may be appealed per the provisions of the local Flood Damage Prevention Ordinance.)

The Applicant should understand that a Floodplain development Permit is only a permit to complete the proposed development. It is a permit to, for example, build a house, construct a baseball field, install a drainage ditch or septic system or grade a parcel of land. Before the house can actually be occupied, or the developed land used, a Compliance Certificate must be issued by the local FPA. The FPA will perform an inspection after the project is completed, or perhaps several inspections throughout the progress of the project, to make sure that the development is compliant with the requirements of the local Flood Damage Prevention Ordinance. Once the Compliance Certificate has been issued, the process has been completed.

INSTRUCTIONS FOR COMPLETION

SECTION I

General Information

Self-explanatory. Note the last two items under this heading.

Owner Information

List the contact information for the owner(s) of the property where development is proposed. All owners of the property must sign the application.

Applicant Information

If you are applying for this development permit, but are not the owner of the property, list your contact information here. If you are the property owner, leave this section blank.

Project Information

Check the box(es) beside the type of development that is being proposed. Note that some types of activity require the estimated cost of the proposed project to be disclosed so the Floodplain Administrator (FPA) can determine whether or not the improvement is a "substantial improvement."

Signature

Print your name, sign your name, and date the application.

SECTION II

Floodplain Information

The FPA will determine – for the sole purpose of administering the local Flood Damage Prevention Ordinance – the position of the proposed development relative to community floodplains and floodways. This determination is not binding at any lending institution or with any insurance agency, but is used to determine whether or not a Floodplain Development Permit and/or any other forms are required prior to commencing the proposed project.

Section II requires a map and panel number(s), a listing of the flood source for the proposed development, and contains a checklist of additional documents required for the FPA to make an informed permitting decision.

If any of the additional documentation is required, the FPA is to notify the applicant, allow a reasonable length of time for submission of the documents, and then review all submissions to determine whether or not the permit will be issued.

SECTION III

Forms

Templates for forms that may be required are provided in this Section.

SECTION IV

Permit Determination

The FPA will indicate whether or not the proposed development is conformant with the requirements of the local Flood Damage prevention ordinance, and whether or not the requested permit is issued. If the decision is to NOT issue the permit, the FPA will provide an explanation of the perceived deficiencies to the Applicant.

SECTION V

Certificate of Compliance

The FPA will indicate the "As-Built" lowest floor elevation for structural developments, list any inspections that have been performed, and issue the Certificate of Compliance to the Applicant if appropriate.

FLOODPLAIN DEVELOPMENT PERMIT
APPLICATION for CITY OF BENTON, ARKANSAS

OFFICE USE ONLY	
Date Received :	_____
File Number :	FDP20 <u> </u> -D00 <u> </u>

PROJECT LOCATION - _____ (Parcel _____)

SECTION I : (To be read and completed by the Applicant)

GENERAL INFORMATION

1. No work of any kind may begin in a floodplain until a floodplain development permit is issued.
2. The permit may be revoked if any false statements are made in this application.
3. If revoked, all work must cease until a permit is re-issued.
4. The development may not be used or occupied until a Certificate of Compliance is issued.
5. The permit will expire if no work is commenced within 6 months of the date of issue.
6. The permit will not be issued until any other necessary local, state or federal permits have been obtained.
7. By signing and submitting this application, the Applicant gives consent to the Local Floodplain Administrator or his/her representative to make reasonable inspections prior to the issuance of a Certificate of Compliance.
8. By signing and submitting this application, the Applicant certifies that all statements contained in SECTION I of the application, and in any additional attachments submitted by the Applicant, are true and accurate.

OWNER INFORMATION

Property owner(s) : _____ Telephone Number : _____ Fax Number : _____	Mailing Address : _____ e-mail Address : _____
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Signature(s) of property owner(s) listed above¹

¹ Attach additional forms if there are additional property owners. This permit application will not be accepted without the signature of all property owners. The signature is an acknowledgement and consent to this floodplain development permit application.

APPLICANT INFORMATION (if different from owner)

Applicant : _____ Telephone Number : _____ Fax Number : _____	Mailing Address : _____ e-mail Address : _____
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PROJECT INFORMATION

Project _____ Address _____ _____	Lot _____ Block _____ Subdivision _____ Legal Description <i>(attach to this document)</i> _____
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A. Structural Development (Please check all that apply.)

Type of Structure

- Residential (1 to 4 Families)
- Residential (More than 4 Families)
- Non-Residential
 - Elevated
 - Floodproofed
- Combined Use (Residential and Commercial)
- Manufactured (mobile) Home
 - Located within a Manufactured Home Park
 - Located outside of a Manufactured Home Park

Type of Structural Activity

- New Structure
- Addition to Existing Structure²
- Alteration of Existing Structure²
- Relocation of Existing Structure²
- Demolition of Existing Structure
- Replacement of Existing Structure

² Estimated Cost of Project: _____

B. Other Development Activities

- Excavation (not related to a Structural Development listed in Part A.)
- Clearing
- Placement of fill material
- Grading
- Mining
- Drilling
- Dredging
- Watercourse alteration
- Drainage improvement (including culvert work)
- Individual Water or Sewer system
- Roadway or bridge construction
- Other development not listed above (specify) _____

SIGNATURE

I certify that to the best of my knowledge the information contained in this application is true and accurate.

_____ (PRINTED Name) _____ (SIGNED Name) _____ (Date)

SECTION II : (To be completed by the Floodplain Administrator)**FLOODPLAIN INFORMATION**

1. The proposed development is located on FIRM Panel Number _____, dated _____.
2. The development/property
 - is NOT located in a Special Flood Hazard Area (SFHA). **No development permit is required.**
 - is PARTIALLY located in a SFHA, but the structure is not. **A development permit and/or EC may be required**
 - IS located in a SFHA.
 The FIRM zone designation is _____.
 The Base Flood Elevation (BFE) at the site is _____ ft. NAVD 88.
A development permit is required.
For Residential Structures, an Elevation Certificate(EC), completed and signed by a Land Surveyor³ is required before a development permit will be issued.
For non-Residential Structures, an Elevation Certificate and/or a Floodproofing Certificate completed and signed by a Professional Engineer³ is required before any development permit will be issued.
 - IS located in a SFHA.
 The FIRM zone designation is _____.
 The BFE at the site is undetermined.
A development permit is required.
For Residential Structures, an Elevation Certificate, signed by a Professional Land Surveyor³ is required before a development permit will be issued.
For non-Residential Structures, an Elevation Certificate and/or a Floodproofing Certificate completed and signed by a Professional Engineer³ is required before any development permit will be issued.
 - is located in a regulatory Floodway, on FBFM or FIRM Panel No. _____, dated _____.
A development permit is required.
A No-Rise Certificate completed and signed by a licensed Arkansas Professional Engineer³ must be submitted before a development permit will be issued.
3. List the main source(s) of flooding for this development: _____
4. The following documents must be submitted before a determination can be made on the _____ of a development permit for the proposed project (*check all that apply*):
 - A map which clearly shows the location of the proposed development.
 - An Elevation Certificate, completed and signed by a Professional Land Surveyor.³
 - A Floodproofing Certificate, completed and signed by a licensed Arkansas Professional Engineer.³
 - A No-Rise Certificate, completed and signed by a licensed Arkansas Professional Engineer.³
 - A determination of the Base Flood Elevation (for developments over 50 lots or 5 acres in zone A.)
 - Copy of Wetlands Permit and/or other required local, state or federal permits.

³ As designated by the Arkansas State Board of Registration for Professional Engineers and Land Surveyors.

SECTION III : (Forms which may be required by the Floodplain Administrator)**ELEVATION CERTIFICATE**

Attached, pages 5 – 6. *Submit only if required to do so by the Floodplain Administrator.*

FLOODPROOFING CERTIFICATE

Attached, page 7. *Submit only if required to do so by the Floodplain Administrator.*

NO-RISE CERTIFICATE

Attached, page 8. *Submit only if required to do so by the Floodplain Administrator.*

AS-BUILT SURVEY

Attached, page 9. *Submit only if required to do so by the Floodplain Administrator.*

An “As-Built” Survey prepared by an Arkansas Professional Surveyor or Arkansas Professional Engineer will be required for this project. The Survey shall accurately show the ground elevations prior to commencement of the fill and surface elevation as of the date of the survey.

If any fill is to be placed within the floodplain of Hurricane Creek or any of its’ tributaries above or below the Dam, affecting 3 or more contiguous platted parcels having any portion of their parcel within a floodplain of Hurricane Lake or its tributaries, then a Floodplain Development Permit is required along with Elevation Certificates, LOMR-F, and a No-Rise certificate will be required. Check with the Floodplain Administrator regarding “No Rise” Certificate waiver. The “No Rise” Certificate is not required for single residential parcels only that are above the Dam and where fill is placed or to be placed in the floodplain as long as no floodplains on adjacent parcels are affected within 6 months of placing fill or receipt of the LOMR-F. The Floodplain Administrator has the right, at any time, to dictate that a “No Rise” Certificate is required especially if the placement of fill on individual or multiple lots causes immediate downstream affects or it is found that fill is planned sequentially or believed to be done in a manner to avoid the requirement for a “No Rise” Certificate by any individual, private or public entity acting for the owner or others and performing or causing such work to be performed.

No fill or structure can be placed in a Floodway. If any work is planned that shall entail fill or the building of a structure or excavation within a Floodway, then a hydraulic analyses is required along with a “No-Rise” Certificate, CLOMR-F and accompanying Elevation Certificates and “As’Built” survey(s). The Plat/As-Built Survey must reflect existing and proposed contours and BFE and the specific locations/areas of the proposed fill or excavation and their final elevations and all the planned structure(s) elevation(s) must be clearly defined. USACE Jurisdictional Determination(s) for wetland impacts must be obtained along with ADEQ Approval to work within any stream or channel or Floodway. These documents must be finalized showing approvals were obtained and all are to accompany the Floodplain Development Permit application.

NOTICE:

Use the latest FEMA approved Elevation Certificate Form. Currently it is 086-0-33 through 2021 and can be accessed by clicking on the link below and click "Get Form" <https://fema-form-086-0-33.com/>

U.S. DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
National Flood Insurance Program

OMB No. 1660-0008
Expiration Date: November 30, 2022

ELEVATION CERTIFICATE

Important: Follow the instructions on pages 1–9.

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

SECTION A – PROPERTY INFORMATION				FOR INSURANCE COMPANY USE	
A1. Building Owner's Name				Policy Number:	
A2. Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.				Company NAIC Number:	
City		State		ZIP Code	
A3. Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.)					
A4. Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.)					
A5. Latitude/Longitude: Lat. Long. Horizontal Datum: <input type="checkbox"/> NAD 1927 <input type="checkbox"/> NAD 1983					
A6. Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.					
A7. Building Diagram Number					
A8. For a building with a crawlspace or enclosure(s):					
a) Square footage of crawlspace or enclosure(s) sq ft					
b) Number of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade					
c) Total net area of flood openings in A8.b sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input type="checkbox"/> No					
A9. For a building with an attached garage:					
a) Square footage of attached garage sq ft					
b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade					
c) Total net area of flood openings in A9.b sq in					
d) Engineered flood openings? <input type="checkbox"/> Yes <input type="checkbox"/> No					
SECTION B – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION					
B1. NFIP Community Name & Community Number			B2. County Name		B3. State
B4. Map/Panel Number	B5. Suffix	B6. FIRM Index Date	B7. FIRM Panel Effective/Revised Date	B8. Flood Zone(s)	B9. Base Flood Elevation(s) (Zone AO, use Base Flood Depth)
B10. Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> FIS Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input type="checkbox"/> Other/Source: _____					
B11. Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
B12. Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input type="checkbox"/> No Designation Date: _____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2022

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE	
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.			Policy Number:	
City	State	ZIP Code	Company NAIC Number	

SECTION C – BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

C1. Building elevations are based on: Construction Drawings* Building Under Construction* Finished Construction
 *A new Elevation Certificate will be required when construction of the building is complete.

C2. Elevations – Zones A1–A30, AE, AH, A (with BFE), VE, V1–V30, V (with BFE), AR, AR/A, AR/AE, AR/A1–A30, AR/AH, AR/AO. Complete Items C2.a–h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: _____ Vertical Datum: _____

Indicate elevation datum used for the elevations in items a) through h) below.

NGVD 1929 NAVD 1988 Other/Source: _____

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

- a) Top of bottom floor (including basement, crawlspace, or enclosure floor) _____ feet meters
- b) Top of the next higher floor _____ feet meters
- c) Bottom of the lowest horizontal structural member (V Zones only) _____ feet meters
- d) Attached garage (top of slab) _____ feet meters
- e) Lowest elevation of machinery or equipment servicing the building (Describe type of equipment and location in Comments) _____ feet meters
- f) Lowest adjacent (finished) grade next to building (LAG) _____ feet meters
- g) Highest adjacent (finished) grade next to building (HAG) _____ feet meters
- h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support _____ feet meters

SECTION D – SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

Were latitude and longitude in Section A provided by a licensed land surveyor? Yes No Check here if attachments.

Certifier's Name	License Number
Title	
Company Name	
Address	
City	State ZIP Code

Place
Seal
Here

Signature _____ Date _____ Telephone _____ Ext. _____

Copy all pages of this Elevation Certificate and all attachments for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments (including type of equipment and location, per C2(e), if applicable)

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2022

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE	
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.			Policy Number:	
City	State	ZIP Code	Company NAIC Number	

**SECTION E – BUILDING ELEVATION INFORMATION (SURVEY NOT REQUIRED)
FOR ZONE AO AND ZONE A (WITHOUT BFE)**

For Zones AO and A (without BFE), complete Items E1–E5. If the Certificate is intended to support a LOMA or LOMR-F request, complete Sections A, B, and C. For Items E1–E4, use natural grade, if available. Check the measurement used. In Puerto Rico only, enter meters.

- E1. Provide elevation information for the following and check the appropriate boxes to show whether the elevation is above or below the highest adjacent grade (HAG) and the lowest adjacent grade (LAG).
- a) Top of bottom floor (including basement, crawlspace, or enclosure) is feet meters above or below the HAG.
 - b) Top of bottom floor (including basement, crawlspace, or enclosure) is feet meters above or below the LAG.
- E2. For Building Diagrams 6–9 with permanent flood openings provided in Section A Items 8 and/or 9 (see pages 1–2 of Instructions), the next higher floor (elevation C2.b in the diagrams) of the building is feet meters above or below the HAG.
- E3. Attached garage (top of slab) is feet meters above or below the HAG.
- E4. Top of platform of machinery and/or equipment servicing the building is feet meters above or below the HAG.
- E5. Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance? Yes No Unknown. The local official must certify this information in Section G.

SECTION F – PROPERTY OWNER (OR OWNER'S REPRESENTATIVE) CERTIFICATION

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without a FEMA-issued or community-issued BFE) or Zone AO must sign here. The statements in Sections A, B, and E are correct to the best of my knowledge.

Property Owner or Owner's Authorized Representative's Name

Address City State ZIP Code

Signature Date Telephone

Comments

Check here if attachments.

ELEVATION CERTIFICATE

OMB No. 1660-0008
Expiration Date: November 30, 2022

IMPORTANT: In these spaces, copy the corresponding information from Section A.			FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.			Policy Number:
City	State	ZIP Code	Company NAIC Number

SECTION G – COMMUNITY INFORMATION (OPTIONAL)

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Sections A, B, C (or E), and G of this Elevation Certificate. Complete the applicable item(s) and sign below. Check the measurement used in Items G8–G10. In Puerto Rico only, enter meters.

- G1. The information in Section C was taken from other documentation that has been signed and sealed by a licensed surveyor, engineer, or architect who is authorized by law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)
- G2. A community official completed Section E for a building located in Zone A (without a FEMA-issued or community-issued BFE) or Zone AO.
- G3. The following information (Items G4–G10) is provided for community floodplain management purposes.

G4. Permit Number	G5. Date Permit Issued	G6. Date Certificate of Compliance/Occupancy Issued
<input type="text"/>	<input type="text"/>	<input type="text"/>

G7. This permit has been issued for: New Construction Substantial Improvement

G8. Elevation of as-built lowest floor (including basement) of the building: feet meters Datum

G9. BFE or (in Zone AO) depth of flooding at the building site: feet meters Datum

G10. Community's design flood elevation: feet meters Datum

Local Official's Name	Title
<input type="text"/>	<input type="text"/>

Community Name	Telephone
<input type="text"/>	<input type="text"/>

Signature	Date
<input type="text"/>	<input type="text"/>

Comments (including type of equipment and location, per C2(e), if applicable)

Check here if attachments.

BUILDING PHOTOGRAPHS

ELEVATION CERTIFICATE

See Instructions for Item A6.

OMB No. 1660-0008
Expiration Date: November 30, 2022

IMPORTANT: In these spaces, copy the corresponding information from Section A.	FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.	Policy Number:
City State ZIP Code	Company NAIC Number

If using the Elevation Certificate to obtain NFIP flood insurance, affix at least 2 building photographs below according to the instructions for Item A6. Identify all photographs with date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8. If submitting more photographs than will fit on this page, use the Continuation Page.

Photo One

Photo One

Photo One Caption

Clear Photo One

Photo Two

Photo Two

Photo Two Caption

Clear Photo Two

ELEVATION CERTIFICATE

BUILDING PHOTOGRAPHS

Continuation Page

OMB No. 1660-0008
Expiration Date: November 30, 2022

IMPORTANT: In these spaces, copy the corresponding information from Section A.	FOR INSURANCE COMPANY USE
Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.	Policy Number:
City State ZIP Code	Company NAIC Number

If submitting more photographs than will fit on the preceding page, affix the additional photographs below. Identify all photographs with: date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8.

Photo Three

Photo Three

Photo Three Caption

Clear Photo Three

Photo Four

Photo Four

Photo Four Caption

Clear Photo Four

FEDERAL EMERGENCY MANAGEMENT AGENCY
 NATIONAL FLOOD INSURANCE PROGRAM
FLOODPROOFING CERTIFICATE
FOR NON-RESIDENTIAL STRUCTURES

The floodproofing of non-residential buildings may be permitted as an alternative to elevating to or above the Base Flood Elevation; however, a floodproofing design certification is required. This form is to be used for that certification. Floodproofing of a residential building does not alter a community's floodplain management elevation requirements or affect the insurance rating unless the community has been issued an exception by FEMA to allow floodproofed residential basements. The permitting of a floodproofed residential basement requires a separate certification specifying That the design complies with the local floodplain management ordinance.

 BUILDING OWNER'S NAME

 STREET ADDRESS (Including Apt., Unit, Suite and/or Bldg number) OR P.O. ROUTE AND BOX NUMBER

 OTHER DESCRIPTION (lot and Block Numbers, etc)

 CITY

 STATE

 ZIP CODE

FOR INSURANCE COMPANY USE

POLICY NUMBER

COMPANY NAIC NUMBER

SECTION I – FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

Provide the following from the proper FIRM:

COMMUNITY NUMBER	PANEL NUMBER	SUFFIX	DATE OF FIRM INDEX	FIRM ZONE	BASE FLOOD ELEVATION (In AO Zones, Use Depth)

SECTION II – FLOODPROOFING INFORMATION (By a Registered Professional Engineer or Architect)

Floodproofing Design Elevation Information:

Building is floodproofed to an elevation of _____ Feet NGVD. (Elevation datum used must be the same as that on the FIRM)

Height of floodproofing on the building above the lowest adjacent grade is _____ feet.

(NOTE: for insurance rating purposes, the building's floodproofed design elevation must be at least one foot above the Base Flood Elevation to receive rating credit. If the building is floodproofed only to the Base Flood Elevation, then the building's insurance rating will result in a higher premium.)

SECTION III – CERTIFICATION (By a Registered Professional Engineer or Architect)

Non-Residential Floodproofed Construction Certification:

I certify that, based upon development and/or review of structural design, specifications, and plans for construction, the design and methods of construction are in accordance with accepted standards of practice for meeting the following provisions:

The structure, together with attendant utilities and sanitary facilities, is watertight to the floodproofed design elevation indicated above, with walls that are substantially impermeable to the passage of water.

All structural components are capable of resisting hydrostatic and hydrodynamic flood forces, including the effects of buoyancy, and anticipated debris impact forces.

I certify that the information on this certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

 CERTIFYER'S NAME

 LICENSE NUMBER (or Affix Seal)

 TITLE

 COMPANY NAME

 ADDRESS

 CITY

 STATE

 ZIP CODE

 SIGNATURE

 DATE

 PHONE

Copies should be made of this Certificate for : 1) community official, 2) Insurance agent/company, and 3) building owner.

ENGINEERING "NO-RISE" CERTIFICATE

FOR ARKANSAS COMMUNITIES

SITE INFORMATION

Community _____	County _____
Applicant _____	Date _____
Address _____	Engineer _____ Address _____ Telephone _____
Telephone _____	
Project _____	
Address _____	Lot _____ Block _____
_____	Subdivision _____
_____	Legal Description _____

PROJECT INFORMATION

Description of Development: _____

Principal Use of Premises: _____

FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

NFIP map(s) and panel(s) affected: _____

Effective date of map: _____

Base Flood Elevation on FIRM: _____

Name of flooding source: _____

CERTIFICATION

This is to certify that I am a duly qualified Professional Engineer licensed to practice in the State of Arkansas. I further certify that the attached engineering data supports the fact the proposed development described above will not create any increase in the base flood heights during the occurrence of the base flood discharge (100-year flood) at published cross sections listed in the Flood Insurance Study for the above community dated _____ and will not create any increase to the 100-year flood elevations at unpublished cross-section in the vicinity of the proposed development.

CERTIFIER'S NAME

LICENSE NUMBER

COMPANY NAME

(embossed seal)

SIGNATURE

DATE

TITLE

FLOODPLAIN DEVELOPMENT PERMIT
City of Benton, Arkansas
PROJECT LOCATION- _____ (Parcel _____)

OFFICE USE ONLY	
Date Issued:	_____
File Number :	FDP20____-D00____

SECTION IV : (To be completed by the Floodplain Administrator)

PERMIT DETERMINATION

I have determined that the proposed development

- IS
- IS NOT (non-conformances to be described in a separate document)

in conformance with local Flood Damage Prevention Ordinance Number 17 of 2012 ,
Dated 14 May 2012 .

The Floodplain Development Permit

- IS
- IS NOT (reasons for denial to be described in a separate document)

issued,subject to any conditions attached to and made part of this permit.

SIGNATURE
Danny Ketchum, CFM
Flood Plain Administrator

DATE

The applicant is reminded that this document is a development permit only. An inspection must be performed and a Compliance Certificate must be issued before the development can be occupied or used.

PERMIT CONDITIONS

Work must be started within 6 months. This permit shall expire one year from the date of issuance, (_____), unless approval is granted for an extension of the permit. Any request for an extension of time shall be submitted by Memorandum and provide reasons for the delay, extent of work performed, work to be completed and any changes from the original Floodplain Permit outlined on a Plat.

You may proceed with placement of fill. All BMPs and measures to control erosion and sediment shall be maintained at all times and checked and repaired regularly and before and after each rain event until substantial vegetative growth has been established and the need for the measures are no longer deemed necessary. Removal of all BMPs is the responsibility of the builder/owner. You are required to notify the Floodplain Administrator when all fill placement has been completed to schedule a site visit and obtain "Certificate of Completion" of work within the floodplain. Your LOMR-F application should be complete concurrently and define the full extent of fill placement for the structure and parcel and the request received for the MT-1 Community Acknowledgement Form.

You are encouraged to complete all fill replacement prior to or near the time of obtaining your building permit since the FEMA approved LOMR-F may take 6-8 weeks to obtain. To obtain your Certificate of Occupancy, you must provide the approved LOMR-F and Final Elevation Certificate.

FLOODPLAIN DEVELOPMENT PERMIT
CERTIFICATE OF COMPLIANCE
City of Benton

OFFICE USE ONLY	
Date Issued:	_____
File Number :	FDP20 -D00

Project Location: _____ **Parcel:** _____

SECTION V : CERTIFICATE OF COMPLIANCE

“AS-BUILT” ELEVATION (to be completed by the applicant after construction)

The following information must be provided for structures that are part of this application. This section must be completed by a Professional Land Surveyor or a Professional Engineer (or attach a certification to this application).

- (1) The Actual (“As-Built”) elevation of the top of the lowest floor, including the basement, is _____ Feet above MSL (vertical datum: _____).
- (2) The Actual (“As-Built”) elevation of floodproofing protection is _____ Feet above MSL (vertical datum: _____).

COMPLIANCE ACTION (to be completed by the Local Floodplain Administrator)

The Floodplain Administrator will complete this section as applicable based on inspection of the development to ensure compliance with the community’s local flood damage prevention ordinance.

Inspections:	Date: _____	By: _____	Deficiencies? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date: _____	By: _____	Deficiencies? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date: _____	By: _____	Deficiencies? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date: _____	By: _____	Deficiencies? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Date: _____	By: _____	Deficiencies? <input type="checkbox"/> Yes <input type="checkbox"/> No

CERTIFICATE OF COMPLIANCE (to be completed by the Local Floodplain Administrator)

Certificate of Compliance issued.

SIGNATURE

DATE

This Certificate of Compliance indicates that structures may now be occupied and non- structural developments may be utilized.