



CITY OF BENTON SIGN PERMIT APPLICATION

The permit request below should be filled out and a graphic rendering of the sign provided, including a site plan for free standing signs.

Note: State law requires that: All commercial contractors working on any project that is not a single-family residence where the total contract value is \$50,000 or more, including materials and labor, must have a license. [AR Code 17-25-101]

- Once documentation has been submitted and approved, any changes made to the design or location of the sign will require submitting corrected/revised documentation.
Each Site Sign must be submitted separately with its own application/attachments.
Attach explanation & drawings with dimensions. Also include landscaping information.
A white stake is to be placed in location of all site signs.
There shall be a four (4) foot minimum width landscape strip around the base of all ground mounted signs. Strip should increase based on overall bulk and scale of design. (Ordinance 14 of 2017)

Applicant Name: Owner Name:

Applicant Address: Owner Address:

Applicant Phone Number: Owner Phone Number:

Is this for a new business? Yes No (A business license application must be on file prior to requesting sign approval)

Is this for new commercial construction? Yes No

AHTD Application Required: Yes No

If sign will not be located on your property, a property owners' permission statement must also be attached.

New Sign Existing Sign Improvements Enlarging Existing Sign Other:

Number of Signs: Billboard: On-Premise/Off-Premise Wall Monument 2-Pole Other:

GPS Coordinates:

Physical Address of Sign Location: (Req'd for Billboard)

Total Sq Ft of each Sign: Total Value (sign/installation):

Will sign require electrical connection? Yes No

Does project include LED/EDM? Yes No

If yes, an Electrical Permit & Inspection will be required.

Is location within the city limits of Benton? Yes No

Is location legally zoned for square footage of sign? Yes No

What is the zoning for the property?

R1-R8 TC1-TC3 C1 C2 C3 LI/HI PUD A M OS S

CERTIFICATION

I certify that I have the authority to sign this application and the statements made herein are true and correct. I also certify that my sign will not encroach, in any manner, on state highway right-of-way and that it will be removed at no expense to the City of Benton if it is found that the sign does not meet city zoning ordinance.

Applicant Signature /Owner Signature Date:

Approved by: Date:

Disapproved by: Date:

* Sign Permit Fee: \$75 per sign plus 0.0005 times the total value (Ordinance 76 of 2009)

* Sign Permits shall expire 180 days after the date of issuance. An extension of up to 180 days may be granted and must be specifically requested in writing and approval obtained prior to the original expiration date.