



Request for Residential Remodel Permit/Accessory Building

The permit request below should be filled out, and a plot plan provided if square footage is being added or roof line is being changed. **The plot plan may be drawn up by a surveyor or engineer licensed by the State of Arkansas or hand drawn. Plot plan must show front, rear, and side setbacks.** A detailed scope of work should be included with the permit application. **Once a plot plan has been submitted and approved, any changes made to the design of the remodel will require submitting a corrected/revised plot plan. All contractors and/or subcontractors should post their signs in location that is visible from the road. Method for access to the structures should be noted at time of permit requests.**

Remodel____ Addition____ Accessory Building____ Pool____

Note: State law requires that:

- All work on a single-family residence, including materials and labor, over \$2,000 be performed by a licensed contractor unless the homeowner is completing the work themselves. [AR Code 17-25-513]

Date:_____

Name of Builder/Contractor/Owner_____

Address of Builder/Contractor/Owner_____

Phone Number(s) of Builder/Contractor/Owner_____

Subdivision and Lot Number of Site if known_____

Address of Site:_____

Will any clearing, excavating, or regrading of the site be completed? ___Yes ___No

Is the Building or Property/Lot within a Flood Plain? ___Yes ___No

If yes, have you completed an application for a Flood Plain Development? ___Yes ___No

Check each item below that will be installed in the addition/accessory structure

__Footing __Electrical __Plumbing __HVAC

_____Square Footage [under roof] _____ Total Value of Job [including labor & materials]